Chapter Board Elections Procedure

Election Cycle: Spring 2026
New Terms Begin: June 1, 2026

This document outlines the official procedure and timeline for conducting chapter board elections in May 2026 and onboarding newly elected leaders.

These dates are subject to change, but you can use this document to get a sense of the deadlines for internal planning purposes.

Election Timeline

March 2, 2026: Elections Forecast Form Opens

- Chapters are notified, based on Association records, which board members are up for reelection.
- Chapters must confirm number of seats to be opened this cycle

March 10, 2026: Elections Webinar

Review of election procedures, responsibilities, and timeline.

March 27, 2026: Elections Forecast Form Due

Final list of open positions must be submitted.

April 14, 2026: Call for Nominations Opens

- Distributed to active members in chapters hosting elections.
- Members may self-nominate or nominate another eligible member.

May 1, 2026: Call for Nominations Closes

May 1-May 12, 2026: Nominee Confirmation

- Nominees confirm acceptance.
- Eligibility verified.
- Ballot information finalized.

May 18, 2026: Ballots Distributed

Electronic ballots sent to eligible voting members.

May 31, 2026: Elections Close

June 1, 2026: Election Results Announced

- Results certified and shared.
- Newly elected board members' terms begin.

Post-Election Transition

June 1-June 22, 2026: Leadership Transition Period

- Outgoing and incoming board members coordinate transition of materials, access, and responsibilities.
- Chapters update internal leadership records.

June 23, 2026: Chapter Board Orientation Webinar

- Mandatory orientation webinar for all chapter leaders (newly elected and continuing members).
- Topics may include:
    - Roles and responsibilities
    - Governance expectations
    - Reporting requirements
    - Financial and compliance guidance
    - Communications and branding standards
    - Upcoming deadlines and opportunities
- Attendance ensures alignment with Association policies and best practices for the upcoming term.