



Insight Trip to Spain and Portugal

May 15th-24th, 2023

Registration Forms

Please complete this form and the attached health and liability forms in full, by computer or by hand, and print clearly in black ink. If additional space is required, attach a separate sheet, indicating the relevant section number.

Please note: Applicants must be members of the U.S. Fulbright Association. To join or renew your membership, please go to: www.fulbright.org. Tour participants may bring one non-member "guest" if they register together.

Please return the completed form by e-mail to travel@fulbright.org or mail it to the Fulbright Association.

Please submit the following by February 17th, 2023:

- Registration Forms
- \$600 Deposit
- Photograph
- Proof of COVID-19 Vaccination

Please submit the following by April 7th, 2023:

- Final Deposit
- Flight/Travel Details

Section 1: Personal Information

First Name(s)		Last Name	
Street Address		City	
State		Zip Code	
Country		Email Address	
Phone Number		Date of Birth	

Section 2: Travel Information

Passport Number		Passport Expiration	
Type of Room (check one)	<input type="checkbox"/> Single <input type="checkbox"/> Shared	Gender	
Name of Desired Roommate (if applicable)			

Section 3: Emergency Contact Information

First Name(s)		Last Name	
Street Address		City	
State		Zip Code	
Country		Email Address	
Phone Number		Relationship to Participant	

Section 4: Fulbright Experience (if applicable)

Type of Fulbright		Country(ies)	
Date(s)		Focus Area(s)	

Section 5: Professional Background

What is your professional background?	
Do you have any language skills?	
Why are you interested in this trip?	

Please write a short (100-150 words) bio about yourself that you would like to share with your fellow travelers. We will publish these in a booklet for all the trip participants.

Please confirm you are attaching a photograph to your registration submission.

Section 6: Trip payment, cancellation, and photo policies

Payment Information

Deposit: A \$600 non-refundable/nontransferable deposit for the main trip and a completed registration packet are due from each individual participant by **February 17th, 2023**. Please note that a portion of the travel cost is tax deductible. We are happy to provide a letter for your records. If you prefer a Single room, please be sure to select the Single Room option during payment. If you do not select this option upon registration, we cannot guarantee you a single room.

Final payment: The remaining balance is due from each individual participant by **April 7th, 2023**. If you requested a shared room but did not designate a partner, the Fulbright Association will attempt to pair you with another participant. If another same-gender participant is not available, you will be asked to upgrade to a single room. Participant late payment: If you have not paid the full remaining balance by April 7th, 2023, prior to departure, Passport Europe is entitled to decide whether to cancel your participation in the trip without a refund or to offer a grace period for payment.

How to make the payment: To make a payment, you may:

- Send a check to the Fulbright Association office at 1730 Rhode Island Avenue NW, Suite 404; Washington, DC 20036
- Pay online at <https://fulbright.org/2023-spain-portugal>
- Call the Fulbright Association at (202) 775-0725 to make a card payment over the phone

Cancellation and Refund Policy

Participant cancellation: If a participant cancels their participation before February 17th, 2023, they will receive a full refund minus the non-refundable deposit. If a participant cancels their participation after February 17th, 2023, but before April 7th, 2023, they will receive 25% of the amount that was paid. If a participant cancels after April 7th, 2023, they will not be guaranteed any refund.

Organizer cancellation: Passport Europe reserves the right to cancel the trip if participants' and staff's safety and security are in jeopardy. In the event that Passport Europe decides to cancel the tour for reasons beyond its control (which term will be defined as any acts of government, war, terrorism, revolution, or natural disaster in the destination country, as agreed between the parties herein will prevent Passport Europe from organizing a tour consistent with Passport Europe own tour program standards and the requirements of the Fulbright Association), at any time prior to the departure date, Passport Europe will refund to each participant all payments received, but neither Passport Europe nor the Fulbright Association can or will accept responsibility for any losses incurred to any participants by this cancellation although Passport Europe will make every reasonable effort to assist the participants in recouping their losses. Passport Europe shall be responsible for securing participant acknowledgment of this term and condition on behalf of itself and the Fulbright Association.

Trip Cancellation Insurance: Fulbright Association and Passport Europe strongly recommend that all participants purchase travel cancellation insurance to protect themselves against financial loss in the case of personal emergencies or other unforeseen events. If Passport Europe or FA cancels a trip for any reason, we will refund you the trip cost, but your airfare or your other travel expenses you purchase separately, may not be protected. At times you may be affected by circumstances beyond our/your control such as flight delays, missed connections, delays in Customs and/or Immigration, or the unfortunate event of terrorism, all of which can affect your trip or cause you to cancel your journey, so make sure that the insurance that you select will cover these events. We encourage you to shop around to purchase the best insurance provider for your needs.

Photo Policy

Photos and videos taken during this trip may be used in print, digitally, or on the websites of the FA and/or Passport Europe for the purposes of promoting this and future FA trips. Your signature on this form indicates your consent to this policy.

Health Policy

Please see attached 'Health Form' for details.

Statement

By signing this statement, I agree to the above terms and conditions. I declare that the above information is complete, true, and correct. I also declare that, to the best of my knowledge, my health allows me to undertake the proposed Fulbright Association Insight Trip and that I am an active member of the US Fulbright Association. I understand that any participant whose statements in these registration documents are not complete, true, and correct or who demonstrates behavior not consistent with Fulbright policies or ideals may be asked to leave the trip solely at their expense. I understand that either by writing or by typing my name below, I am officially signing and agreeing to this document.

Signature		Date	
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Section 7: Health Form

Travel of any kind can be stressful for your body. While traveling adequate healthcare, including certain medications, may not always be immediately available. If you take regular medication, please be sure that you bring enough with you to last the entire trip.

Vaccinations and Immunizations

Travelers **must** be fully vaccinated with an FDA-authorized vaccine or vaccine authorized for emergency use by the World Health Organization against COVID-19. Furthermore, the CDC (Centers for Disease Control and Prevention, <https://www.cdc.gov/>) recommends the following vaccinations before traveling to Spain and Portugal:

- Chickenpox (Varicella)
- Diphtheria-Tetanus-Pertussis
- Flu (influenza)
- Measles-Mumps-Rubella (MMR)
- Polio
- Shingles
- Hepatitis A: Consider for most travelers; recommended for travelers at higher risk (e.g., visiting smaller cities, villages, or rural areas where exposure might occur through food or water; or prone to "adventurous eating")
- Hepatitis B
- Rabies: Spain is free of dog rabies. However, rabies may still be present in wildlife species, particularly bats. CDC recommends rabies vaccination before travel only for people working directly with wildlife. These people may include veterinarians, animal handlers, field biologists, or laboratory workers working with specimens from mammalian species

Health Insurance Information

All travelers must have health, emergency, and evacuation insurance for the period of the trip to cover their medical and related expenses in the event of an emergency. You are encouraged to ask your current insurance provider about what coverage you may already have. Supplemental travel health insurance is available from multiple providers.

Name of US health insurance provider	
Policy number	
Secondary health insurance (if applicable)	
Secondary policy number (if applicable)	

Relevant Health Conditions

Please indicate any aspect of your health which may affect you during this trip (back pain, diabetes, allergies, epilepsy, etc.) Explain what medications and treatments are necessary and describe any allergic reactions or other side effects to medication.	
Special dietary needs or food allergies	

Privacy Statement

The personal information provided in this form will only be used by Passport Europe, and, when necessary, health care providers to provide necessary health treatment and/or care during the Tour.

Acknowledgment of Understanding

I assert that the information provided is correct to the best of my knowledge, and I understand that either by signing or by typing my name below, I am officially signing this document. I agree to the release of any of the foregoing information to a health care provider, emergency medical personnel, or other relevant personnel as required. If I have a contagious illness, I understand that I will need to isolate myself from the trip members and not participate on the trip itinerary until I am no longer compromising the health of the other trip participants as confirmed by an in-country doctor note

Signature		Date	
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